Article 1: Business, Badgers, and Beyond
A. Name Statement - Business: a passion for providing value by addressing business challenges and exposing members to presentations by leaders in the business community; Badgers: a community willing to make an impact on those around us; Beyond: a desire to give more of oneself than asked for or expected, to benefit those in the community

Article 2: Mission
A. Mission Statement - Business, Badgers, and Beyond is a student-run organization out of the Business School open to undergraduates of any major. We are the only Business School organization that solely focuses on volunteering and positively impacting the Madison community. We bring in multiple business leaders from the community each semester to present to our members on the topic of volunteerism and how it plays an important role in the business world.

Article 3: Definition of Membership
A. Definition - Undergraduates of any major at the University of Wisconsin-Madison may become a member. To become a general member, you must pay the membership dues and earn 12 points by the end of the given semester. To become a premiere member, you must pay the membership dues and earn 16 or more points by the end of the given semester.
   a. If a member signs up to volunteer for an event, and does not show up to the event or cancels within 48 hours of the start of the event, he or she will be deducted 2 points.
B. Composition - At least half of the organization’s members must be BBA, CIB, or pre-business students at UW-Madison.
C. Dues - At the beginning of each semester, membership dues will be collected ($25 for new members or members who need a Bx3 t-shirt, $20 for returning members). New members will each receive an organization t-shirt. Members of the executive board, in recognition of the time and effort given in their roles, will not be required to pay any membership fees.
D. Non-Discrimination - Student organizations that select their members or officers on the basis of commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership, officer positions, or participation in the organization to students who affirm that they support the organization’s goals and agree with its beliefs, so long as no student is excluded from membership, officer positions, or participation on the basis of his or her race, color, creed other than commitment to the beliefs of the organization, religion, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status, or, unless exempt under Title IX, sex. This policy is in addition to other requirements for the official recognition of student organizations set forth in UW System or institutional policy documents, except that, to the extent that such UW System or institutional policy documents are inconsistent with this policy statement, they are superseded.

Article 4: Meetings
A. Meeting Structure -
   a. Frequency and notice - Each semester there will be a kick-off meeting, three general member (speaker) meetings, and an end of the semester pizza party. Members will be contacted by email about the time and location of said meetings.
   b. Quorum for meetings - Meetings are not mandatory; however, they will earn you points towards your membership.
   c. Meeting Procedures - President(s) begin the meetings and present housekeeping items. Speakers will present following the introductions.
B. Decision-Making: All decisions related to the organization will be made and agreed upon by the executive board. If an agreement cannot be reached, a vote will be taken and decisions will be made based on the two-thirds majority. All decisions must be student-made.

Article 5: Executive Board Officers or Leadership

A. Requirements to Serve: An application process will take place to choose new board members. The president(s) and any other interested board members will get together and choose the best candidates based off of their applications and their past involvement within the organization. There must be at least one admitted, current BBA student on the executive board of the organization. All executive board members must be UW-Madison students.

B. Roles and Responsibilities

○ President(s)
  i. Meet with advisor for organization updates
  ii. Coordinate speakers for general member meetings
  iii. Create presentations for general member meetings and run them
  iv. Run board member meetings
  v. Reserve rooms for general member meetings
  vi. Assist with financial tasks and periodically check bank accounts
  vii. Participate in Org President events with the Accenture Leadership Center
  viii. Attend Fall and Spring Student Organization Fairs
  ix. Plan organization’s socials

○ Vice President
  i. Lead Community Service Chairs and Committee
  ii. Meet with president regularly to evaluate executive member roles and responsibilities
  iii. Create Google Sheet of all events for entire semester
  iv. Attend Fall and Spring Student Organization Fairs
  v. Plan at least five volunteer events, one with an unlimited amount of participation

○ Director of Marketing
  i. Control and update the WIN website, especially at the end of each semester
  ii. Act as primary contact on WIN website
  iii. Post pictures weekly on Facebook page from events and meetings
  iv. Register for Fall and Spring Organization Fairs with WIN and BBA
  v. Attend Fall and Spring Student Organization Fairs
  vi. Re-register the organization each spring
  vii. Coordinate printing of flyers for org fairs

○ Director of Communications
  i. Continuous updating of member/email list
  ii. Write and send out weekly emails with upcoming events and information
  iii. Maintain timely responses to incoming emails
  iv. Create and maintain point spreadsheet
  v. Track attendance at general member meetings
  vi. Attend Fall and Spring Student Organization Fairs

○ Director of Finance
  i. Reconciliation of checkbook with UW Credit Union Bank Account
  ii. Make sure our advisor is listed on/has access to our bank accounts
  iii. In charge of creating a semester budget
  iv. Issue check reimbursements for executive board members
  v. Collect receipts as form of proof of said charges
vi. Collect dues at the beginning of each semester, and collect payments throughout the semester
vii. Deposit dues at the bank within one week of receiving them
viii. Coordinate fundraisers
ix. Purchase gifts for speakers
x. Apply for ASM grants as appropriate
xi. Apply for taxi ride grants as appropriate
xii. Order food for the kick-off meeting and end of the semester pizza party
xiii. Attend Fall and Spring Student Organization Fairs
  ○ Community Service Chairs
    i. Remain in constant contact with each other and the Vice President
    ii. Organize budget, volunteers, and communication for at least 5 service events each semester, one of which must be for an unlimited number of members
    iii. Maintain a professional relationship with your contact at each volunteer location to ensure a future relationship with more volunteer opportunities
    iv. Send out reminder emails for each event you have, must be sent out 1-2 days before event
    v. Answer any questions about volunteer events from general members

C. Terms- Each officer will serve for at least one semester, with the option to return back for consecutive semesters. Presidents are required to serve a one year (two semester) term.

Article 6: Elections
  A. Election Process- As stated above, an application process will take place to choose new board members. The president(s) and any other interested board members will get together and choose the best candidates based off of their applications and their past involvement within the organization.
    a. Executive board members will be elected on an as-needed semesterly basis.
    b. There are no specific requirements to apply for an executive board position; however, past involvement with the organization and past community service involvement will be strongly considered.
    c. President(s) and the Vice President will choose a member of the board to replace them at the end of their terms.

Article 7: Removal
  A. Removal of Officers and/or Members- Executive board members may be removed from their position and/or the organization based on a two-thirds majority vote by the other board members at a board member meeting. General members that have been deemed “unfit” to continue as a member of the organization will be discussed at a board meeting. If the board unanimously agrees to remove the member from the organization, the President(s) will email the member to let them know of the decision.
    a. If a general member replaces a name on a sign-up sheet, he or she will be immediately removed from the club without a refund of membership fees.
    b. Other actions that constitute general member removal may include stealing money/donations from the organization, representing the organization or the University in a negative way while volunteering in the community, disrespecting members of the community or the organization, continuous lying in order to inaccurately receive points, etc.
c. Actions that constitute board member removal may include stealing money/donations from the organization, failing to accomplish all of your necessary duties, continually missing general member and board member meetings, representing the organization in a negative way, etc.

Article 8: Advisors

A. Advisor Selection: We will have an advisor who is a faculty or staff member in the Wisconsin School of Business or an approved faculty or staff member from another UW-Madison school/college or department.

Article 9: Amendments

A. Amendment Process- These bylaws may be amended when necessary by a two-thirds majority vote of the executive board members. Any member of the board may bring a proposed amendment to a vote by submitting their proposal to the President(s) prior to any official meeting of the board for inclusion in the agenda.

   a. The constitution will be reviewed on a semesterly basis.

   b. If the organization dissolves, the remaining funds will be donated. The remaining general members and board members will vote on a charity, and the money will be donated to the charity that receives the most votes.